



Your Journey Begins Here

GARRETT COLLEGE INTERNATIONAL STUDENT APPLICATION PROCESS

Thank you for your interest in Garrett College! We are delighted you have interest in enrolling at Garrett College. The application deadlines are as follows: **June 1st for fall** and **October 1st for spring**. It is important that we adhere to these deadlines to allow ample time to navigate through the F1 student visa process. You can fax all required documents to 301-387-3038 or email to Melissa.wass@garrettcollege.edu. You can mail all original documents to Garrett College Office of Admissions, 687 Mosser Road, McHenry, MD 21541, USA.

- Garrett College Application for Admission** – You can apply online at www.garrettcollege.edu. If you have difficulties with completing the online application, please email Melissa.wass@garrettcollege.edu to get a printable version.
- Financial Support** – Send financial support documentation showing that you or sponsor have/has adequate funds to pay for your education and living expenses while you study in the U.S. An affidavit of financial support is on pages 2-3 of this document. This affidavit must be notarized. Financial support documentation needs to include bank statements for the previous 6 months showing ample funds to cover one year of study, which is \$21000 USD, and income statements.
- English proficiency** – Fax or email a copy of TOEFL (Test of English as a Foreign Language) or the IELTS (International English Language Testing System) scores to verify English Proficiency. Originals need to be sent to the address listed above. Applicants whose first language is English may be exempt from this requirement.
- Essay** – Write and submit a 250-400 word essay in English. A suggested topic is your part in a cultural exchange at Garrett College. In other words, why would enrollment be mutually beneficial to you and the college community?
- Transcripts** – All high school (secondary school) transcripts need to be sent. If your transcripts are not in English, they must be translated into English before they will be accepted. Please fax or email transcripts and then have originals mailed from your high school to Garrett College.
 - If you have attended a college/university outside of the U.S. and wish to receive credit, you must have your transcripts evaluated by World Education Services (www.wes.org).
- Terms & Conditions Agreement** – Complete and submit the terms and conditions agreement form found on pages 3-4 of this document.
- Phone Interview** – Participate in a phone (Zoom) interview with Garrett College Admissions Staff.
- Additional Documents Needed** –
 - Copy of Passport

NOTE: The I-20 and an offer of admission will not be offered to a student until after all of the above listed items are received and evaluated by Garrett College.

SPONSOR'S AFFIDAVIT OF ANNUAL SUPPORT AND PROOF OF FINANCIAL CAPABILITY

Dear Sponsor:

By completing this affidavit, you are swearing to the U. S. Government that you will provide this student with a specific amount of money *for every year* he or she is going to study at Garrett College. In addition, with the documents you have attached, you are proving that you can afford the support you are promising. Before signing this affidavit, you must understand that you are making a financial commitment to the student. Sponsors who fail to provide the promised support force students to drop out of school and return to their home countries without a degree.

How to Complete the Affidavit:

1. Fill out the form completely and in English
2. Promise only the amount you are able to give.
3. Attach documents to support your ability to pay the amount promised. These documents must be in English, must be original documents (that is, not faxed and not photocopied), and must be in U.S. currency. These documents must also be current (that is, less than two months old).
4. Sign the affidavit in front of a notary public or a corresponding official in your country.

PROVE THAT YOU ARE FINANCIALLY CAPABLE OF PROVIDING THIS CASH SUPPORT FOR EVERY YEAR OF THE STUDENT'S PROGRAM BY ATTACHING THE FOLLOWING DOCUMENTS:

1. **PROOF OF INCOME**: This must be on your employer's business stationery, on income tax returns, or estimated by a bank or private accountant if you are self-employed. The income of a company will not be accepted as proof of your individual income.
2. **BANK STATEMENT**: This statement must be in your name. It must show the date the account was opened, current balances in U.S. dollars, average deposits and average balances. *If another person's name appears on your bank statement, that person must complete a separate affidavit or submit a notarized statement permitting those funds to be considered as financial support for the student.*

Thank you. If you have any questions about this affidavit of financial support, please do not hesitate to contact us at:

Garrett College

687 Mosser Road

McHenry, MD 21561

Phone: (301) 387-3038

Fax: (301) 387-3038

Email: admissions@garrettcollege.edu

AFFIDAVIT OF FINANCIAL SUPPORT

This is my sworn promise of cash support.

I, _____, promise that I can and will give no less than
(Your name)

U.S. \$ _____ in cash FOR EVERY YEAR of study at Garrett College to
(Dollar amount)

(Student's name)

My relationship to the student is _____
(Parent, spouse, brother/sister, uncle/aunt, friend, etc.)

My contact information is:

Address: _____

Country: _____

Phone: _____ Fax: _____

Email: _____

The following people are fully or partially dependent upon me for support. Do not include the student named above.

<u>Name</u>	<u>Relationship to me</u>	<u>Age</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Name of my Employer: _____

Annual Salary: U.S. \$ _____ Other Income: U.S. \$ _____

My Proof of Income and Bank Statements are attached: Yes No

I swear that the information I have provided above is true and accurate.

Signature of Sponsor: _____

Sworn and subscribed before me this day: _____ (day) _____ (month), _____ (year)

Signature of Notary: _____

Terms and Conditions Agreement for International Students

The signing of this Agreement by both parties certifies that _____ (hereinafter
(Student's Full Name)

The "Student") of _____ is applying for admission to Garrett
(Student's Country of Citizenship)

College and, upon acceptance to Garrett College (hereinafter the "College"), is subject to terms and conditions stated as follows:

1. Financial Obligations

a. Travel to and from the United States

The Student is responsible for purchasing air travel tickets to and from the United States. In the event that the Student elects to purchase a one-way ticket, then he/she must post a bond of US\$500.00 US with the College prior to arrival. The College will hold these funds in escrow for the Student until such time as he/she needs them to purchase return airfare to his/her country. If the \$500.00 bond is used to purchase a return trip ticket to his/her country, then a new \$500.00 bond must be posted in the event that the student again purchases a one-way ticket in order to return to the United States to continue study at the College. This must be done prior to beginning classes the next semester. The \$500.00 bond might not necessarily cover the full cost of the airline ticket. In the event the ticket costs in excess of \$500.00, the student and/or sponsor must be prepared to make up the difference.

b. Medical Insurance

The Student is required to purchase medical insurance to cover the full cost of medical treatment related to illness, accident, injury, toothache and related conditions of the mouth. If the Student anticipates participating in activities excluded under a standard insurance policy, then he/she must arrange for additional coverage at his/her own expense in order to cover accident, illness, or injury that might arise from participation in such activities. The Student must provide proof of adequate insurance coverage prior to arrival in the United States. The Student is also expected to undergo full physical, dental, and eye care examinations and to receive related treatment and services prior to leaving the home country for the United States. The Student is also required to report any conditions that might require or effect treatment which might be required while in the United States.

c. Personal Expenses

The Student is responsible for all personal expenses such as clothing and personal supplies needed while in the United States. This includes unanticipated medical expenses and those not covered by insurance.

d. Textbooks and Supplies

The Student is responsible for purchasing textbooks and supplies required by the classes in which the Student is enrolled.

e. Food and Housing

The Student is responsible for paying the cost of food and housing while in the United States.

f. Tuition and Fees

The Student is responsible for all tuition and fees charged to out-of-state students attending Garrett College unless awarded scholarship that states otherwise.

2. Transportation to and from the College

a. The Student is responsible for transportation while in the United States. The College will arrange to pick up arriving students at the airport and bring them back for return trips to their home country ONLY on days and at times selected by the College. Local transportation to and from the College is not provided.

b. Release of Responsibility and Waiver of Rights: The Student understands that the College neither warrants nor guarantees that any transportation arrangement it has arranged for the Student is suitable or safe. The Student hereby releases the College from all responsibility for any injury to the Student, whether physical, emotional, or mental, that the Student might incur as a result of the transportation that the College might arrange for him/her.

3. Code of Conduct and Revocation of Student Status

- a. The College has a Code of Student Conduct stated in its college catalog. The Student agrees to comply with the rules stated in this Code of Conduct, and he/she further agrees and understands that he/she is subject to the same penalties as any other student for violations of the College’s Code of Student Conduct. The Student is expected to be an exemplary representative of his/her home country and to make good faith effort to be a positive member of the local community. The Student agrees to participate in a positive way in the college’s international student club and through such to share his/her culture and be open to learning and participating in cultural exchange activities organized by the club. The Student understands and agrees that he/she may have his/her student status at the College revoked, thereby revoking his/her F-1 Student Visa eligibility, for conduct which the president of the college deems unbecoming a student. The judgment of the president is final and not subject to appeal. Upon such revocation of student status, the Student agrees to return to his/her home country at his/her own expense at such earliest time as the College may determine appropriate.

4. Academic Success

- a. The College posts academic rules, regulations, and standards of success in its college catalog. The Student agrees to abide by the College’s academic rules and regulations and further agrees to such academic penalties as may be imposed for failure to comply. In addition, the Student agrees that his/her failure to meet the College’s academic standards and to remain in good academic standing (which is defined as maintaining a minimum 2.0 cumulative grade point average) shall result in revocation of the Student’s F-1 Student Visa eligibility. Upon such revocation of student status, the Student agrees to return to his/her home country at his/her own expense at such earliest time as the College may determine appropriate.

5. Release

- a. With full knowledge that this Release extinguishes certain legal rights of the Student, and in consideration of receipt of admissions acceptance into Garrett College, the undersigned, does hereby release and forever discharge the College, its officers, directors, agents, employees, and assigns of and from any and all loss or damage to personal property and loss or damage on account of injury to, or death of the Student, whether caused by the negligence of the College, its officers, directors, successors, agents or employees, (herein collectively included by reference to the College), while attending the College, while participating in its activities, while living/staying with a local family, or when being transported to and from the College for classes and activities.

6. Section Titles

- a. Section titles are for the convenience of the reader only. They are not part of this Agreement.

I certify that I have read and understand the terms and conditions set forth in this Agreement, and I do hereby agree to said terms and conditions. I further certify that I understand and agree that any violation of the terms or conditions of this Agreement may result in the College immediately revoking my F-1 student eligibility, withdrawing my from Garrett College, and requiring my immediate return to my home country.

Student’s Signature: _____ Date: _____

Student’s Printed Name: _____

Garrett College Official’s Signature: _____ Date: _____