REQUEST FOR PROPOSALS

FOR GC-2302

**Orchestra Shell**

GARRETT COLLEGE will receive sealed PROPOSALS for the manufacture and installation of an Orchestra Shell System for its new Performing Arts Center. Specifications, scope of work, schedule, and all associated proposal documents are available at [www.garrettcollege.edu/purchasing](http://www.garrettcollege.edu/purchasing) or by emailing Ms. Chris Jones at chris.jones@garrettcollege.edu.

Proposals must be received by 11:00 AM local time on July 28, 2022.

Proposals must be in a sealed envelope, clearly marked “GC-2302 Orchestra Shell – Attn: Chris Jones”. Unsealed proposal or proposals delivered via fax or email will not be accepted. One copy of the proposal form signed by an officer of the proposing company is required.

Proposals can be hand-delivered or mailed to the Garrett College Facilities Office at the following address.

 Garrett College

 687 Mosser Road

 McHenry, MD 21541

 Attn. Ms. Chris Jones

This is an RFP; therefore, there will be no public reading of the proposals.

Garrett College reserves the right to accept or reject any or all proposals, to cancel this request for proposals, and/or to waive technicalities in any part deemed to be in the College’s best interest. The College reserves the right to request additional information and to make any additional investigations deemed necessary by the College to make a determination relating to the qualifications of an applicant.